

DEBENHAM PARISH COUNCIL

Chair: L Cockerton

Clerk: D Bedwell

Telephone: Clerk 01473 787861 debenham.pc@btinternet.com

May 10th 2010

The Annual Parish Council meeting will be held on Monday, 17th May 2010 at 07:30pm, at Dove Cottage. All Councillors are requested to attend this meeting. All parishioners are also invited to attend this meeting. The meeting is open to the public and any members of the public wishing to raise a matter on the agenda should speak at item 6.

pp Clerk

AGENDA

1. **Election of Chairman**
2. **Apologies for absence**
3. **Declarations of interest with regard to items on the agenda and additions to register**
4. **Election of Vice Chairman**
5. **Reports**
 1. Police Report
 2. District Councillor's report
 3. County Councillor's report
6. **Suspension of standing orders:** *Meeting open for 5 minutes to allow members of the public to speak*

Meeting open

7. **To adopt Standing Orders of the council**
8. **To adopt the Financial Regulations of the Council**
9. **To confirm Standing Orders/direct debits at bank:**
 - Friends of the Museum of East Anglia-s/o £10.00 pa
 - Council for the Preservation of Rural England-s/o £17.50 pa
 - Suffolk Wildlife Trust-s/o £25.00 pa
 - Suffolk Rural Community Council (Suffolk Acre-s/o £5.00pa
 - Anglian Water - Allotments and Public WC water supply- d/d approx. £200 pa
10. **To appoint members of Committees:**
 1. Cemetery/Allotments
 2. Finance/Employment-All members
 3. Planning-All members
11. **To appoint working groups/individual representatives:**
 - Playareas-existing: Cllrs Mrs. Winrow-Giffin & Voller**
 - Trees and Greens-existing: Cllr Voller
 - Street Furniture-existing: Cllrs Mrs Cockerton & Mrs Farthing
 - Street Lighting-existing: Cllr Blackwell
 - Public Transport-existing: Cllr Farthing
 - Emergency (flooding/snow, etc)-existing: Cllrs Mrs Winrow-Giffin & to appoint
 - Policy/Risk Assessment: existing: all members

Woodlands and Waterways-existing: Cllr Voller plus Mr G Baxter and Mr R Walters
Parish Council Community Awards-existing: all members
Parish Council Surgeries-existing: all members
Website-existing: Clerk plus all members
Public Rights of Way-existing: Cllr Mrs Winrow-Giffin
URC Memorial Garden-Cllrs Mrs Cockerton & Mrs Farthing
Communications-existing: Clerk and Chair
Public Liaison-existing: to appoint
Any other

12. To appoint representatives of other bodies:

Sir Robert Hitcham Foundation-Existing: Mr G Baxter
Debenham Comm Education Support Group-existing: Cllr Mrs Winrow-Giffin
Simpson Charity-existing: Cllr Voller
DVH & PFT Liaison
SALC Liaison

13. To approve Minutes of the previous meeting-April 19th 2010

14. Finance

1. Bank Mandate – update
2. Skatepark -update
3. Accounts for payment
4. Moon Beever Solicitors-re MRB Plumbing & Heating Limited (in liquidation)-update
5. Presentation and approval of Year End Accounts to 31st March 2010

15. Planning matters

1. Approvals:
2. Refusals:
3. Applications:
 1. 0360/10-Land to rear of no. 2 Great Back Lane- Erection of 1 ½ storey detached dwelling
4. Planning Correspondence

16. Clerks report

17. Litter Picking

18. Committees and working groups:

1. **Allotments and Cemeteries**
 1. Winter maintenance
 2. Repair of Urn Garden bench-update
 3. To consider provision of additional allotments
2. **Play Areas:**
 1. Pest Control - Recreation ground/Cemetery– to agree procedure to implement pest control
 2. The provision of new Play equipment aimed at lower age group
 3. Playground Inspection training with Rospa for Mr. Sillett-update
 4. Lower Gardeners Road Play area
 - (i) removal of swings-update
 - (ii) reinstatement of boundary fence
- 3 **Website**
 1. Report
- 4 **Trees and Greens:**
 - (i) Village Green use for events

5 **Public Lavatories:** report on ongoing maintenance-purchase and installation of Optimiser

6 **Street Lights**

7 **Street Furniture:**

1. Grit bins and to consider additional bin for Raewald Way
2. Dog bin at Lower Gardeners Road-progress
3. Memorial bench on the land behind Mencap-update

8 **Woodland**-including pest control

19. Update on Village Green application-SK8499

20. Saturday morning Surgery July 3rd 2010: to agree format

21. SCC site visit 27.11.09 report and recommendations-update

22. Correspondence including:

Suffolk Joint Emergency Planning Unit

Letter from Mrs. Beresford-Lane

23. Chair's urgent business: any items not on this agenda but of such urgency as to merit, in the Chair's opinion, immediate action

24. Any other business: information exchange only

25. Date of next meeting: June 14th (Finance and Planning) and June 21st (Ordinary)

Temporary exclusion of press and public: *That pursuant to the Public Bodies (Admission to Meetings) Act 1960 the Public and Press be excluded from the Meeting due to the confidential nature of the business to be discussed concerning legal issues; potentially sensitive personnel content.*

LEC/DB May 10th 2010