

DEBENHAM PARISH COUNCIL

Chairman: R Walters

Clerk: N Rush

Temporary Clerk: C Williamson

Telephone: Temporary Clerk on 01449 736362 /email: ecwil@hotmail.com

April 14th 2009

All Parish Councillors are summoned to attend a meeting of the Parish Council to be held on Monday, April 20th at 7.30 p.m. in Dove Cottage. All parishioners are also invited to attend this meeting.

The meeting is open to the public. Any parishioner wishing to raise a matter on the agenda should speak at item 6 or item 23.

pp Clerk

AGENDA

1. Apologies for absence

2. Reports (maximum 4 minutes per report please)

2.1 Police report

2.2 District Councillor's report (*including information re Local Government Review*)

2.3 County Councillor's report

3. Open Parish Council Meeting

4. Declarations of interest with regard to items on the agenda and additions to register

5. **Vacancies for councillors:** resignations and to consider co-option

6. **Suspension of standing orders:** *Meeting open for 5 minutes to allow members of the public to speak*

7. **Minutes of Previous Meetings:** March 16th

8. RFO's report including

8.1 Consider purchase of parish council accounting package - RBS system

9. Accounts for payment

10. Payments Received

11. Donations:

11.1 Update re DLC

11.2 Update and further consideration of donation to youth club

11.3 Update re donation to Cubs

12. Proposal from Cllr Payne re setting up a Parish Youth Council

13. Surgery report (April 4th)

14. To review members of committees and working groups

15. Reports from committees and working groups, including:

15.1 Allotments and Cemeteries:

1. To consider request to part-fund fencing between woodland area and farmland
2. To review cemetery rates
3. Emptying of soil from bin outside cemetery gates: cost
4. Parking in cemetery by walkers

15.2 Play Areas

1. Spiked Fence: to consider estimate from Bloomfields
2. Reinstatement of fence in Gardeners Road play area

15.3 Website including website report

15.4 Trees and Greens

15.5 Public Lavatories:

- 15.5.1 Recent problems
- 15.5.2 To consider key holders' list
- 15.5.3 Taking over ownership from MSDC – any progress

15.6 Street Lights

15.7: Footpaths: final approval received to amendments to bridleways No 38,39 and footpath 55

16. Action list update

17. Clerk's Report including

18. Planning matters:

18.1 Approvals: 0440/09, 5 Sparrow Court, front and side extensions

18.2 Refusals:

18.3 Applications:

18.4 Appeal: 0659/08. Pharmacy, Little Back Lane, air conditioning unit

18.4 Planning Correspondence

18.4.1 To consider email from Mrs C Hellier re green spaces especially in Gardeners Road area

83.4.2 To receive correspondence and any update re Planning Application No 2476/07 No 19 Henniker Road

19. To consider request from Mrs Griew for pedestrian crossing or 120 mph speed limit on High Street

20. Correspondence received in hard copy: to note except were indicated (*list available upon request from temporary clerk*)

21. Correspondence sent in hard copy (*list available upon request from temporary clerk*)

22. Chair's urgent business: any items not on this agenda but of such urgency as to merit, in the Chair's opinion, immediate action.

23. Suspension of standing orders: *Meeting open for 5 minutes to allow members of the public to speak*

24. Any other business: information exchange only

25. Date of next meeting: April 27th: Annual Parish Meeting, May 11: Finance, Employment and Planning meeting, May 18: Annual Parish Council Meeting

26. Temporary exclusion of press and public: *That pursuant to the Public Bodies (Admission to Meetings) Act 1960 the Public and Press be excluded from the Meeting due to the confidential nature of the business to be discussed concerning legal issues; potentially sensitive personnel content.*

27. Employment matters:

27.1 Review of Litterpicker's contract and rate per hour

27.2 Update regarding position of Clerk, temporary clerk and RFO

27.3 To consider prepared contract letters for RFO

27.4 To consider offer of resignation from Mr Barry Woods

28. Insurance claim update: progress and options

RDW/ECW April 14th 2009