

DEBENHAM PARISH COUNCIL

Chairman: R Walters

Clerk: N Rush

Temporary Clerk: C Williamson

Telephone: Temporary Clerk on 01449 736362 /email: ecwil@hotmail.com

February 10th 2009

All Parish Councillors are summoned to attend a meeting of the Parish Council to be held on Monday February 16th, at 7.30 p.m. in Dove Cottage. All parishioners are also invited to attend this meeting. The meeting is open to the public. Any parishioner wishing to raise a matter on the agenda should speak at item 6 or item 23.

pp Clerk

AGENDA

1. Apologies for absence : Cllr K Guthrie

2. Reports (maximum 4 minutes per report please)

- 1 Police report
- 2 District Councillor's report
- 3 County Councillor's report

3. Open Parish Council Meeting

4. Declarations of interest with regard to items on the agenda and additions to register

5. Vacancies for councillors: to consider co-option

6. Suspension of standing orders: *Meeting open for 10 minutes to allow members of the public to speak*

7. Minutes of Previous Meetings: January 19th, January 26th, February 9th

8. Debenham Leisure Centre:

1. Update on NALC findings
2. Final ratification of proposed conditions
3. Any further information

9. Friends of Sir Robert Hitcham School: request for donation

10. Other donation requests: how to consider them in the future

11. Freedom of Information Act Form

12. Dates for Annual Parish Council Meeting and Annual Parish Meeting

13. Grasscutting contracts

14. Update on new banking arrangements

15. Accounts for payment (to 10th February 2009): to be available at meeting or by request beforehand from temporary clerk

16. Payments Received

17. Clerk's Report

11. Reports from Working Groups:

1. Play Areas
 - Spiked Fence: Gate in railings - estimate
 - Re-instatement of Fence, Lower Gardeners Road Play Area
2. Cemetery –
 - condition of urn garden
 - review of charges
3. Website (nb details of sponsorship available)
4. Trees and Greens
5. Public Lavatories: contract for plumber, electricity contract
6. Street Lights
7. Woodland
8. Street Furniture: update on recent requests
9. Risk Assessment: requirements of 2007-8 audit and review for 2009/10

18. Review of Action List

19. Planning matters if any

20. Correspondence Received: to note except were indicated-(to be advised)

21. Correspondence sent (does *not* include procedural mail eg between Clerk, RFO and Council)

22. Chair's urgent business: any items not on this agenda but of such urgency as to merit, in the Chair's opinion, immediate action.

23. Suspension of standing orders: *meeting open for ten minutes to allow the public to speak*

24. Employment matters

25. Any other business: information exchange only

26. Date of next meeting:

27. Temporary exclusion of press and public: *That pursuant to the Public Bodies (Admission to Meetings) Act 1960 the Public and Press be excluded from the Meeting due to the confidential nature of the business to be discussed concerning legal issues; potentially sensitive personnel content.*

RDW/ECW February 10 2009

