

DEBENHAM PARISH COUNCIL

Chair: Mrs L Cockerton

Clerk: Mrs G Griffin

Temporary Clerk: Mrs C Williamson

Debenham.pc@btinternet.com Tel: 01603 746430

You are invited to attend the Parish Council Finance, Planning and Employment Meeting to be held on Monday, 12 October 2009 at 7.30 p.m. in Dove Cottage, Debenham, for the purpose of transacting the following business.

Gina Griffin

7 October 2009

Clerk to Debenham Parish Council

The meeting is open to the public. Any parishioner wishing to raise a matter on the agenda should speak when invited during "Public Participation".

AGENDA

1) Apologies for absence

2) Declarations of interest – Members should declare any personal interests in **any items on the agenda** and state whether they are also prejudicial. In the case of prejudicial interests the member must withdraw from the room while the matter is discussed

3) Suspension of meeting for Public Participation - Resolution to suspend the meeting to invite members of the public to speak (**10 minutes**)

4) Minutes of the meeting held 21 September 2009 – for acceptance

5) Planning

a) 2095/09 - Maltings Farmhouse, Low Road – Erection of one single-storey and two two-storey dwellings and assoc garages, drive and parking area - for recommendation

b) Other Planning Matters – for information only:

1403/09 – 6 Chancery Lane – Retention of oil tank – permission granted

1168/09 – 37&39 Gracechurch Street – Retention and completion of works following fire damage – permission granted

2169/09 – Telephone Exchange, Aspell Road – Refused

c) Report on Affordable Housing/Debenham needs survey – Cllr Cockerton to report

6) Finance matters

a) RFO's report – for acceptance

b) Accounts for payment – for acceptance

- c) **DLC Funding request** - for consideration
- d) **Costs for plumbing work in public toilets** – for consideration
- e) **Subscriptions:** - for consideration

Local Council Review	£13.50
Suffolk Preservation Society	£25.00
- SLCC (& low cost benefits scheme)**
- f) **Request from B&G Services for BACS payments** – for consideration
- g) **Quote for tree work to 6 x Limes in Little Back Lane** – for consideration
- h) **Committee/working party budgets & Terms of Reference** – for consideration
- i) **Late night shopping Friday 4 December- donation request** from the organising committee – to consider £100 (s.145)
- j) **Xmas Tree on Village Green** – The Forge offer to fund
- k) **Macmillan Coffee Morning proposed donation s.137** - to consider £50
- l) **Agricultural holding rent 08/09 and 09/10**
- m) **Finalise Asset Register**

7) Correspondence

SCC - Proposed resurfacing – Henry Street/Sackville Street – for information only

NALC mailing – for information only

NALC Training courses - Reminder

8) Chair's urgent business: any items not on this agenda but of such urgency as to merit, in the Chair's opinion, immediate action

9) Suspension of meeting for Public Participation - Resolution to suspend the meeting to invite members of the public to speak (**10 minutes**)

10) Any other business: information exchange only

11) Date of next meeting: - **19 October 2009**

Resolution by the Council under the provisions of Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 s1 extended by LGA 1972 s100 to exclude the Press and the Public from the meeting of Debenham Parish Council in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

12) Employment matters

- a) **Clerk's Contract**
- b) **RFO report on handover of finances**
- c) **Review all Contracts**

13) Insurance Claim - update